

**LSC Monthly Board Meeting
Sunday, February 17, 2019**

Members Present

President, Chad Hendricks
Treasurer, Trudi Beardsley
Secretary, Mora Thomas
In-House Coordinator, Willie Stewman
Travel Coordinator, Brea Bruggeman

Contractors Present

Director of Coaching, Forrest Randall
Travel Manager, Darlene Patyk
Club Administration & Tournament Director, Todd Zoschke
In-House Program Manager, Mauricio Lozada
Finance Director, Phil Raines

Open Board Positions

Vice-President
Community Relations

Business

- A. Call to Order – 7:02 PM by President, Chad Hendricks

- B. Opening Business
 1. Welcome
 2. Approval of Agenda
Motion: Willie/Mora – Approval of agenda for the February 17, 2019, LSC Board Meeting.
Vote: Approved
Resolved: Motion carried
 3. Approval of prior Meeting Minutes
Motion: Chad/Willie – Approval of the Minutes from the Board Meetings dated January 20, 2019.
Vote: Approved
Resolved: Motion carried

- C. Contractors Needs/Updates
 1. Director of Coaching
 - a. U09 Girls 3, coach needed
 - b. MYSA Club Leaders Symposium, February 01, Overview/Report
 - c. MYSA Winter Symposium, February 02, Overview, Report
 - d. MYSA Admin Presentation Overview/Report
 - e. LSC Coaches/Managers Meeting Overview/Report
 - f. Pan-O-Prog Registration Help Needed (Trudi)
 2. Club Administration & Tournaments (Todd)
 - a. Continuing to activate spring teams
 - b. Update and active In-House registration and TOTS Spring Program

- c. Sending notice regarding TCSL Black-Out Dates and reschedule process for TCSL and MYSA teams
 - d. Collection and tracking of Volunteer Bond checks.
 - e. 2019 Net Set-Up volunteer opportunity posting in April
 - f. Need to replace 4 sets of nets at Aronson (6x12's) and one set at Michaud (8x24) – Approval was given and it will come out of the Equipment Budget.
3. Travelling (Darlene)
- a. Pictures are scheduled for April 22-23 at KMS. One-year agreement will be signed with CLIX.
 - b. Working on in-door space needs for winter '19-20.
 - c. Templates created for Managers to use (Budget, Itineraries, Packing List, Team Manager Checklist)
 - d. Team Manager Survey results presented
 - e. Equipment Handout March 01, 5-7pm, Michaud Park
 - f. Winter Fest, February 23
 - g. Award's Ceremony Discussion/Proposal/Ideas
4. In-House (Mauricio)
- a. CLIX Agreement for pictures
 - b. Board help at the Activities and Sports Festival, February 23, KTMS?
5. Referee Assignor (MAT Assigning)
- a. Referee Clinic, March 16
 - b. May games are being booked in April
 - c. Attempting to resolve Go-Pay
 - d. Referee Academy Development will be held during Father's Day Cup
6. Finance (Phil)
- a. Met with each contractor to work through current budgets
 - b. Identified Score Sports was double-paid for fall in-house jerseys. We have a credit of \$17k, which will be used for spring.
 - c. Working to get all contractors set up on ACH.
 - d. Standardized contracts is important moving forward. Secretary (Mora) will ensure this is done before the next hire.

Motion: Chad/Willie – Approval of current Balance Sheet.

Vote: All approved

Resolved: Motion carried

D. New Business

- 1. CLIX Contract - Travel and In-House
- 2. School Board Dome Proposal Update
- 3. Scholarship Committee Process (Chad)
- 4. Open Board Positions (Vice-President, Community Relations)
- 5. Volunteer Bond update – Cleaned up verbiage on website (Chad)
- 6. Storage Building Update (Trudi)
- 7. New Roles/Hiring (Mora)
 - a. Marketing Manager – After discussion, our needs have changed. We would be better served working with someone on a project basis for graphic design. Mora will reach out to each candidate to see if they are interested in this arrangement and, if so, to obtain portfolios/examples of work. Assuming one of our six candidates is qualified, we will contract to work with him/her. If not, we will re-

open the process until we find a company/individual. Once we have this in place, Mora will work with each contractor to update his/her SOW to include Twitter, FB, Instagram and simple website updates. In the meantime, our contractors have the authorization to use their budgets to work with a company/individual on a per-bid basis for any needed promotional materials.

E. Budget Review

1. Admin (Trudi)
2. Fall Travel (Brea)
3. Spring Travel (Brea)
4. Training/Camps (Willie)
5. In-House (Willie)
6. Tournament (Chad)

F. Committee reports

1. Special Events (Willie)
 - a. Soccer Drive – Equipment, clothing, etc.
2. Fund Raising (to keep Club costs down and improve scholarship funding)
 - a. Chick-Fil-A
 - b. Chipotle
 - c. LBC
3. Discipline/Code of Conduct committee (Brea)
4. Hiring Committee (Mora)
5. Policies and Procedures (Mora)
 - a. On hold until Marketing hire is finalized/complete

G. Call to adjourn at 9:00 PM

Motion: Mora/Trudi to adjourn meeting

Vote: All approved

Resolved: Motion Carried